General and Environmental Rules

ULAB Library

The use of library resources and services should not cause any inconvenience to others. Users should keep in mind that these materials are in the library to be shared by all ULABians.

-Valid ULAB ID must be displayed while entering the library.

-Enter, study, and leave quietly in the library.

-Mobile phone must be in silent mode and voice call is not allowed.

-Resources carried out from the library must be checked out.

-All issued library resources must be returned on due date

-Please proceed to the 'Circulation Desk' for borrowing & returning resources, and for any other assistance.

-Group discussions are only allowed in the 'Group Study Area'.

-Personal books are allowed in the Group Study Area.

-Deposit your belongings in the pigeonhole before entering the library.

-Money & expensive materials must not be kept in the 'Pigeonhole'.

-Leave the Library resources on the table after using it

-Any involvement in disturbing other users is strictly prohibited.

-In case of a lost pigeonhole token, the user will report to the library and will be charged a replacement fee.

-Use the library resources carefully. Any sort of damage on any item shall be treated as a violation of the library code of conduct.

-Consuming food or beverages inside the library are not allowed.

-Designated study areas should be used for the related study and purpose, like – group study, silent study, reference resources study, research materials study, periodicals study & reading Newspapers, and browsing & reading online resources.

The library has the full authority to take any appropriate measures against a user, if they deemed to have broken any of the library rules and regulations.

Library Authority